



MUSEUM CHAPERONE DOCUMENT

Name of Chaperone: _____

Your scheduled tour date: _____ Time of tour: _____

You will be assigned to the following students:

As a Chaperone, I agree that:

1. I will stay with my assigned students at all times.
2. I am responsible for my student's behavior.
3. It is my responsibility to ensure my students display superb museum behavior and I will assist the tour guide in any way requested.
4. My students will stay at least a foot away from objects; no leaning on cases or walls.
5. My students will walk and talk quietly, especially when on the stairs.
6. In case of an emergency I will follow the directions of the museum staff.

While the teacher is checking in my group, I will take the students to the Planetarium Building if it is available, where they can leave their lunches and backpacks. My group will then meet at the fountain in front of the museum once bags have been stowed. Our tour guide will then introduce us to the museum and our tour will begin.

I have read the above chaperone requirements and agree to inform my students of superb museum behavior. I understand that should individuals not meet these expectations, the entire group may be asked to leave the museum out of respect for other groups and visitors who are able to do so. I will sign and submit this form to the lead teacher on the tour. The lead teacher will then submit it to the front desk at check-in time the day of the tour.

Chaperone's name (Please print)

Date

Chaperone's signature of agreement